

On this the 21st day of June 2022, the City Council of the City of Brownfield met in a regular session with the following members present:

Mayor Tom Hesse
Mayor Pro-Tem Michelle Cooper
Council Member Isaiah Bautista, At Large
Council Member Michael Tackitt, At Large
Council Member Kelli Mendez, District 1
Council Member Celso Duran, District 2
Council Member Eric Horton, District 5

Absent:
Council Member JC Tijerina, District 3

Others Present:
City Manager, Jeff Davis
City Secretary Kelly Burris
City Attorney, Matt Wade

Mayor Hesse declared a quorum present and called the meeting to order.

The invocation was led by Steve Carter.

The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Hesse.

The first item for the Council was to hear public comments on agenda items. There was no public comment submitted at this time.

Next, the Council approved the minutes of June 16, 2022. Council Member Horton moved with a second from Council Member Duran to approve the minutes of June 16, 2022, as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then recognized the Employee of the Month. Parks and Recreational Director, Scott Jackson, recognized Rebecca Salas as the Employee of the Month for July 2022. No action was taken.

Council then heard and considered the monthly financial report for June 2022. Under the City Charter, the Director of Finance (City Manager) shall submit to the Council a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the City. City Manager, Jeff Davis, reviewed the financial statements. Council Member Tackitt moved with a second from Council Member Bautista to approve the monthly financial report for June 2022. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, Council then heard and considered the monthly investment report. Under the City of Brownfield's Investment Policy, the Director of Finance (City Manager) shall cause a monthly investment

report to be prepared and presented to the City Council showing returns from the investment program. The reports shall comply with Section 2256.023 of the Public Funds Investment Act at a minimum. City Manager, Jeff Davis, reviewed the investment report for June 2022. Council Member Horton moved with a second from Council Member Mendez to approve the monthly investment report for June 2022 as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

At 7:39 A.M. the Planning & Zoning Commission held a public hearing concerning a request to replat the West 75' of Lot 1 and all of Lot 4 of Block 29, Original Town of Brownfield, in the City of Brownfield, Terry County, Texas. The property is located at 106 South 1st Street. On July 12, 2022, the Planning and Zoning Commission held a public hearing concerning a replat of the property located at 100 S 1st removing the lot line between Lots 1 and Lot 4 and naming the replat Lot 1. The City Council must hold a public hearing after the Planning and Zoning Commission held its meeting. City Manager, Jeff Davis spoke to the Council regarding the recommendation from the Planning and Zoning Commission. The requestor, Keren Acevedo, was not present at the meeting. At 7:40 A.M. the public hearing was closed since no one else wished to speak.

The Council then discussed and considered a request to replat the West 75' of Lot 1 and all of Lot 4 of Block 29, Original Town of Brownfield, in the City of Brownfield, Terry County, Texas. The property is located at 106 South 1st Street. On July 12, 2022, the Planning and Zoning Commission held a public hearing concerning a replat of the property located at 100 S 1st removing the lot line between Lots 1 and Lot 4 and naming the replat Lot 1. Council Member Horton moved with a second from Council Member Duran to approve the request to replat West 75' of Lot 1 and all of Lot 4 of Block 29 to Lot 1, Block 29, Original Town of Brownfield, in the City of Brownfield, Terry County, Texas. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council heard and considered the quarterly financial report on the Visitor Information Center Program funded by the Hotel-Motel Tax Funds from a representative of the Chamber of Commerce. Representative, Lorena Valencia, was presented to issue the financial report for the third quarter of the 2021-2022 fiscal year on the Visitor Information Center program that is funded by Hotel/Motel Tax Funds as directed in the agreement between the City of Brownfield and Brownfield Chamber of Commerce. Council Member Tackitt moved with a second from Council Member Bautista to approve the quarterly financial report for the Visitor Information Center for the quarter ending June 2022 as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council heard and considered the quarterly update and report by the City of Brownfield Director of Electric Utilities including power outages, electrical distribution system issues or concerns, metering, power purchasing, and departmental policies and procedures. Director, Cat Gonzalez presented the quarterly report for the quarter ending March 31, 2022. Council Member Tackitt moved with a second from Council Member Cooper to approve the quarterly update and report for the City of Brownfield Director of Electric Utilities for the quarter ending March 31, 2022, as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting

“Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the quarterly update and report by the City of Brownfield Director of Water and Wastewater including water leaks, water/wastewater distribution system issues or concerns, metering, water treatment and storage, and departmental policies and procedures. James Nix presented the quarterly report for the quarter ending March 31, 2022. Council Member Bautista moved with a second from Council Member Horton to approve the quarterly update and report for the City of Brownfield Director of Water and Wastewater for the quarter ending March 31, 2022, as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the quarterly update and report by the City of Brownfield Director of Streets including street maintenance issues or concerns, seal coat-strip paving program, drainage concerns, and departmental policies and procedures. Director, Javier Duran, presented the report for the quarter ending March 31, 2022, to the Council. Council Member Horton moved with a second from Council Member Mendez to approve the quarterly update and report by the Director of Streets. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the quarterly update and report by the City of Brownfield Director of Sanitation including garbage collection and recycling, and departmental policies and procedures. Director, Javier Duran presented the quarterly report to the Council. Council Member Tackitt moved with a second from Council Member Bautista to approve the quarterly report as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council discussed and considered the submission of a qualified person to be placed on the ballot for the TML Health Benefits Board of Trustees for Region 2. Under the TML Trust Agreement, all pool employee members can submit the name of a qualified person for election to qualified places. Only submissions that certify that the vote was taken at an official meeting of the governing body and provide the date of the meeting will be accepted. Ransom Canyon City Manager, Elena Quintanilla is currently serving in this position and City Manager, Jeff Davis, recommended the appointment of Ms. Quintanilla. Council Member Horton moved with a second from Council Member Tackitt to appoint Elena Quintanilla of Ransom Canyon as the TML Health Benefits Board of Trustees for Region 2. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then considered the approval of an Engagement Letter from Bolinger, Segars, Gilbert & Moss, CPA to conduct an audit of the financial statements of the City of Brownfield for the fiscal year ending September 30, 2022. Under the City of Brownfield Charter Section 33, not less than thirty (30) nor more than sixty (60) days prior to the end of each fiscal year the council shall designate qualified public accountants who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidence of financial transactions of the city government and shall submit their report to the

council. City Manager, Jeff Davis, spoke regarding the Engagement Letter. Council Member Horton moved with a second from Council Member Bautista to approve the Letter from Bolinger, Segars, Gilbert & Moss, CPA to conduct an audit for the fiscal year ending September 30, 2022. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then discussed the City of Brownfield 2022-2023 fiscal year budget calendar. No action was taken on this item.

Next, the Mayor reviewed the announcements. No action was taken.

With no further business to discuss, the meeting was adjourned.

Attest:

Kelly Burris, City Secretary

Tom Hesse, Mayor