

On this the 16th day of June 2022, the City Council of the City of Brownfield met in a regular session with the following members present:

Mayor Tom Hesse
Mayor Pro-Tem Michelle Cooper
Council Member Isaiah Bautista, At Large
Council Member Kelli Mendez, District 1
Council Member Celso Duran, District 2
Council Member JC Tijerina, District 3

Absent:
Council Member Michael Tackitt, At Large
Council Member Eric Horton, District 5

Others Present:
City Manager, Jeff Davis
City Secretary Kelly Burris
City Attorney, Matt Wade

Mayor Hesse declared a quorum present and called the meeting to order.

The invocation was led by Steve Carter.

The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Hesse.

The first item for the Council was to hear public comments on agenda items. There was no public comment submitted at this time.

Next, the Council approved the minutes of June 2, 2022. Council Member Cooper moved with a second from Council Member Bautista to approve the minutes of June 2, 2022, as presented. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the monthly financial report for May 2022. Under the City Charter, the Director of Finance (City Manager) shall submit to the Council a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the City. City Manager, Jeff Davis, reviewed the financial statements. Council Member Cooper moved with a second from Council Member Bautista to approve the monthly financial report for May 2022. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the monthly investment report. Under the City of Brownfield's Investment Policy, the Director of Finance (City Manager) shall cause a monthly investment report to be prepared and presented to the City Council showing returns from the investment program. The reports shall comply with Section 2256.023 of the Public Funds Investment Act at a minimum. City Manager, Jeff Davis, reviewed the investment report for May 2022. Council Member Cooper moved with a second

from Council Member Tijerina to approve the monthly investment report for May 2022 as presented. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council heard and considered the quarterly report and update by the City of Brownfield Building Inspector including the type and number of permits issued, inspections, and departmental policies and procedures. Building Official, Israel Limon, presented the quarterly report for the period of January 1, 2022, through March 31, 2022. Council Member Cooper moved with a second from Council Member Tijerina to approve the quarterly report and update from the Building Inspector. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the quarterly update and report by the City of Brownfield Parks and Recreation Director including the status of park projects (swimming pool, playgrounds, etc.), park maintenance and upkeep, and departmental policies and procedures. Director, Scott Jackson, presented the quarterly update and report for the period January 1, 2022, through March 31, 2022. Council Member Cooper moved with a second from Council Member Bautista to approve the quarterly update and report from the Parks and Recreation Director. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council was then scheduled to consider the approval of an engagement letter from Bolinger, Segars, Gilbert & Moss, CPA to conduct an audit of the financial statements of the City of Brownfield for the fiscal year ending September 30, 2022. The engagement letter had not been presented; therefore, this item was skipped. No action was taken.

Next, the Council considered and took possible action approving Resolution No. 20220616 authorizing refunding of the Canadian River Municipal Water Authority Subordinate Lien Contract Revenue Refunding Bonds Series 2014 (Conjunctive Use Groundwater Supply Project). At the quarterly meeting on April 13, 2022, the Board of Directors of the Canadian River Municipal Water Authority considered the refunding of the Series 2014 Bonds previously issued for the Conjunctive Use Water Supply Project in order to provide debt service savings for the Authority and its member cities. To prepare for that refund the CRMWA board requested that the staff of the authority, the financial advisor, and the bond council continue to monitor market conditions, prepare an update, obtain the required Member City consent to the transaction, and place an action item on the agenda for the authority. Council Member Cooper moved and Council Member Tijerina seconded the motion to approve Resolution No. 20220616. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council considered a request submitted by the Terry County Youth Sports Association for charging a gate entrance fee for the Babe Ruth Regional Softball Tournament from July 5, 2022, through July 9, 2022. Under the League Facility Utilization Agreement Section (V) the collection of admission or "gate" fees by the Association is permissible, for no more than two (2) tournaments or special events per calendar year, as long as the Association makes the request to the City for approval at least two

weeks prior to the start of the tournament or special event. Representatives Queston Perry, Brandi Collins, and Justin Cabe spoke regarding the fee and answered questions from the Council. Council Member Cooper moved with a second from Council Member Bautista to approve the request by the Terry County Youth Sports Association to charge a gate entrance fee for the Babe Ruth Regional Softball Tournament. This motion was put to a vote with Council Member Cooper, Bautista, Mendez, Duran, Tijerina, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Mayor reviewed the announcements. No action was taken.

With no further business to discuss, the meeting was adjourned.

Attest:

Kelly Burris, City Secretary

Tom Hesse, Mayor