

On this the 19<sup>th</sup> day of May 2022, the City Council of the City of Brownfield met in a regular session with the following members present:

Mayor Tom Hesse  
Mayor Pro-Tem Michelle Cooper  
Council Member Isaiah Bautista, At Large  
Council Member Michael Tackitt, At Large  
Council Member Kelli Mendez, District 1  
Council Member Celso Duran, District 2  
Council Member JC Tijerina, District 3  
Council Member Eric Horton, District 5

Others Present:  
City Manager, Jeff Davis  
City Secretary Kelly Burris  
City Attorney, Matt Wade

Mayor Hesse declared a quorum present and called the meeting to order.

The invocation was led by Steve Carter.

The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Hesse.

The first item for the Council was to hear public comments on agenda items. There was no public comment submitted at this time.

Next, the Council approved the minutes of May 12, 2022. Council Member Horton moved with a second from Council Member Tackitt to approve the minutes of May 12, 2022, as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield. of Brownfield.

The Council then heard and considered the monthly financial report for April 2022. Under the City Charter, the Director of Finance (City Manager) shall submit to the Council a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the City. City Manager, Jeff Davis, reviewed the financial statements. Council Member Cooper moved with a second from Council Member Tijerina to approve the monthly financial report for April 2022. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the monthly investment report. Under the City of Brownfield's Investment Policy, the Director of Finance (City Manager) shall cause a monthly investment report to be prepared and presented to the City Council showing returns from the investment program. The reports shall comply with Section 2256.023 of the Public Funds Investment Act at a minimum. City Manager, Jeff Davis, reviewed the investment report for April 2022. Council Member Tackitt moved with a second from Council Member Bautista to approve the monthly investment report for April 2022 as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina,

Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council recognized the recipients of the City of Brownfield City Council Scholarship. On May 12, 2022, the Council selected to have one (1) open scholarship to a resident of Brownfield, Texas, and two (2) other scholarships to children of City of Brownfield employees, in the amount of \$500 per semester and a laptop. Mayor Hesse presented Alexys Nerios, Thomas Brisendine, and Madysen Horton with their scholarship awards. No action was taken.

Next, the Council appointed three (3) members to the Zoning Board of Adjustment. The Zoning Board of Adjustment is a group of citizens who exercise those functions assigned to a Board of Adjustment by Chapter 211 of the Texas Local Government Code, including issues on variances, conditional uses, and nonconforming uses under the zoning ordinance, appeals of administrative decisions under the zoning ordinance, and hearings on substandard structures. The five (5) members serve two (2) year, staggered terms. Anna Bearden, Yvonne Rocha, and Ed Pfeiffer have terms expiring this year. Richard Van Der Vlist and Russ Taylor are the holdover members. Council Member Tackitt moved with a second from Council Member Horton to reappoint Anna Bearden, Yvonne Rocha, and Ed Pfeiffer to the Zoning Board of Adjustment. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then appointed three (3) members to the Building Code Board of Adjustment & Appeals. The Building Code of Adjustment & Appeals hears appeals concerning building matters and rulings of the Building Inspector. The five (5) members serve four-year, staggered terms. John Garcia, George Wiebe, and Selso Trevino have terms expiring, Steven Estrada and David Morin are the holdover members. Council Member Horton moved, and Council Member Tijerina seconded the motion to reappoint John Garcia, George Wiebe, and Selso Trevino to the Building Code Board of Adjustment & Appeals. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then considered the appointment of five (5) members to the Planning and Zoning Commission. The Planning & Zoning Commission is a group of citizens who act as an advisory board to the City Council relating to all nature of public improvements, civic improvements, city planning, changes to the Zoning Map, and other matters relating to zoning and the Zoning Ordinances. The five (5) members serve two-year terms. Current members of the Board whose terms are expiring are Rickey Dunn, Tony Isaacs, Ron Seaton, Bruce Woods, and Steve Carter, and all members have agreed to continue serving. Council Member Tackitt moved, and Council Member Mendez seconded the motion to re-appoint Rickey Dunn, Tony Isaacs, Ron Seaton, Bruce Woods, and Steve Carter. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council appointed five (5) members to the Board of Electrical Examiners (Electrical Board). The Electrical Board makes recommendations to the City Council for improvement, enforcement, and administration of the electrical code as well as hearing appeals to the rulings of the Electrical Inspector. Current members of the Board whose terms are expiring are Felix Rojas, Tim

Jenkins, Cat Gonzales, Rick Joplin, and Jeff Davis. The five (5) members serve two (2) year terms. The Electrical Board shall consist of the following members who shall serve without compensation; two (2) Master Electricians, the City Manager, and two (2) other members, one of whom must be from the electric utility and another who holds either a master or journeyman license. Council Member Horton moved, and Council Member Mendez seconded the motion to re-appoint Felix Rojas, Tim Jenkins, Cat Gonzales, Rick Joplin, and Jeff Davis, to the Board of Electrical Examiners. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then discussed and considered the appointment of six (6) members to the Plumbing, Gas, and Mechanical Board (Plumbing Board). The Plumbing Board makes recommendations to the City Council for improvement, enforcement, and administration of the plumbing, gas, and mechanical codes, as well as hearing appeals to the rulings of the Plumbing Inspector. Current members of the Board whose terms are expiring are Louis Salgado, Zack Holbrook, Jeff Davis, Selso Trevino, John Paul Bautista, and Ross Taylor. The six (6) members serve two (2) year terms. The Plumbing Board shall consist of the following members who shall serve without compensation; one (1) licensed Master Plumber, one (1) licensed Journeyman Plumber, a building contractor, the City Manager, and a designated representative of the South Plains Public Health District, and a landscape irrigator. Council Member Mendez moved with a second from Council Member Bautista to reappoint Louis Salgado, Zack Holbrook, Jeff Davis, Selso Trevino, John Paul Bautista, and Ross Taylor to the Plumbing, Gas, and Mechanical Board. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council designated a representative of the City Council to the Cemetery Board. Council Member Ricky Rocha has served as the City's representative on the Cemetery Board. That entity manages the operation of the four local cemeteries. Council Tackitt Nave moved, and Council Member Horton seconded the motion to appoint J.C. Tijerina as the City's representative on the Cemetery Board. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then designated a representative of the City Council to the Fireman's Pension Board. One of the members of the Fireman's Pension Board must be a member of the governing body. Outgoing Council Member, Judy Besler, has been serving in that capacity. Council Member Horton nominated Council Member Michael Tackitt to be the representative for the City Council on the Fireman's Pension Board. Council Member Horton moved, and Council Member Cooper seconded the motion to designate Council Member Tackitt as the Representative for the City Council on the Fireman's Pension Board. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council considered the application submitted by the Brownfield Chamber of Commerce for funding from the Hotel Occupancy Tax Revenue for the Music & Motor Concert and Car Show. The Brownfield Chamber of Commerce is requesting funding in the amount of \$3,000 from the Hotel Occupancy Tax Revenue as presented in their application. If the application is approved, they will receive their first half of funding in the amount of \$1,500. Council Member Cooper moved, and Council

Member Tackitt seconded the motion to approve the application and the first half of funding for the Music & Motors Car Show & Concert, in the amount of \$1,500. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, and Mayor Hesse voting “Aye” none “No.” Council Member Horton abstained from voting. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then considered an application submitted by the Brownfield Chamber of Commerce for funding from the Hotel Occupancy Tax Revenue for the 75<sup>th</sup> Annual Harvest Festival. The Brownfield Chamber of Commerce is requesting funding in the amount of \$3,000 from the Hotel Occupancy Tax Revenue as presented in their application. If the application is approved, they will receive their first half of funding in the amount of \$1,500. Council Member Cooper moved, and Council Member Bautista seconded the motion to approve the application and the first half of funding in the amount of \$1,500 for the 75<sup>th</sup> Annual Harvest Festival. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, and Mayor Hesse voting “Aye” none “No” Council Member Horton abstained from voting. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council considered the approval of a Type 3 Special Event application from the Knights of Columbus for the Great American Cookoff to be held in Coleman Park on June 10<sup>th</sup> and 11<sup>th</sup>, 2022. On May 11, 2022, the Parks and Recreation Board met, and all requirements have been met and therefore recommends the application to the council for approval. Upon receiving notification from the Parks Board that all requirements of the City of Brownfield Code of Ordinances Article 15.1500 “Type 3 Special Events” have been met by an applicant, the city council shall consider the application for a Type 3 Special Event permit and grant the permit, grant the permit with conditions, or deny the permit at a regular city council meeting. Council Member Tackitt moved, and Council Member Cooper seconded the motion to approve the Type 3 Special Event permit to the Knights of Columbus for the Great American Cookoff to be held June 10<sup>th</sup> and 11<sup>th</sup>, 2022 as presented. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then considered a Type 3 Special Event application submitted by the Brownfield Fireworks Celebration Committee for the Fireworks Celebration to be held in Coleman Park on July 1, 2022. On May 11, 2022, the Parks and Recreation Board met, and all requirements have been met and therefore recommends the application to the council for approval. Upon receiving notification from the Parks Board that all requirements of the City of Brownfield Code of Ordinances Article 15.1500 “Type 3 Special Events” have been met by an applicant, the city council shall consider the application for a Type 3 Special Event permit and grant the permit, grant the permit with conditions, or deny the permit at a regular city council meeting. Council Member Bautista moved, and Council Member Tackitt seconded the motion to approve a Type 3 Special Event permit to the Brownfield Fireworks Celebration Committee for the Fireworks Celebration to be held in Coleman Park on July 1, 2022. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting “Aye” none “No.” Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Mayor Pro-Tem Cooper lead the discussion and consideration for the Individual Project Order No. 1 between Kimley-Horn and Associates pursuant to the Master Service Agreement dated May 13, 2022, for the engineering services including design, bidding, and construction phase services for the

2021-2022 strip paving project. City Manager, Jeff Davis spoke regarding the project. Council Member Horton moved with a second from Council Member Tijerina to approve the Individual Project Order No. 1 with Kimley-Horn and Associates for the engineering services including design, bidding, and construction phase services for the 2021-2022 strip paving project. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, and Horton voting "Aye" none "No." Mayor Hesse abstained from the discussion and vote. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then considered changing the renewal date of the Texas Municipal League Health Benefit Pool plan from January 1 to October 1 for the 2022-2023 fiscal year budget. City Manager, Jeff Davis, discussed the renewal date. Council Member Tackitt moved with a second from Council Member Bautista to change the renewal date for the Texas Municipal League Health Benefit Pool plan from January 1 to October 1 for the 2022-2023 fiscal year budget. This motion was put to a vote with Council Member Cooper, Bautista, Tackitt, Mendez, Duran, Tijerina, Horton, and Mayor Hesse voting "Aye" none "No." Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the City Manager reviewed the announcements. No action was taken.

With no further business to discuss, the meeting was adjourned.

Attest:

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Tom Hesse, Mayor

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Kelly Burris, City Secretary