

On this the 12th day of May 2022, the City Council of the City of Brownfield met in a regular session with the following members present:

Mayor Tom Hesse
Mayor Pro-Tem Besler
Council Member Michael Tackitt, At Large
Council Member Ricky Rocha, District 1
Council Member Elect Kelli Mendez, District 1
Council Member Celso Duran, District 2
Council Member Elect JC Tijerina, District 3
Council Member Michelle Cooper, District 4
Council Member Eric Horton, District 5

Absent
Council Member Isaiah Bautista, At Large

Others Present:
City Manager, Jeff Davis
City Secretary Kelly Burris
City Attorney, Matt Wade

Mayor Hesse declared a quorum present and called the meeting to order.

The invocation was led by Eric Horton.

The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Hesse.

The first item for the Council was to hear public comments on agenda items. There was no public comment submitted at this time.

Next, the Council approved the minutes of April 21, 2022. Council Member Cooper moved with a second from Council Member Horton to approve the minutes of April 7, 2022, as presented.

The Council then canvassed the city election, certified the results, and declared the winners. The election results must be canvassed within one week of Election Day. After reviewing the records, the Council can enter an order certifying the results.

Tom Hesse	Mayor- Unopposed	Election Canceled
Kelli Mendez	Council Member District 1 – Unopposed	Election Canceled
Celso Duran	Council Member District 2 – Unopposed	Election Canceled
JC Tijerina	Council Member District 3 – Unopposed	Election Canceled

Council Member Cooper moved with a second from Council Member Horton to certify the election results and declare the winners for the City of Brownfield. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, City Secretary, Kelly Burris administered the Oath of Office to returning Council Member Celso Duran and Mayor Hesse and to newly elected Council Members Kelli Mendez and JC Tijerina. No action was taken.

Mayor Hesse then presented a plaque of appreciation to outgoing Council Member Judy Besler and Ricky Rocha. The newly elected Council Members took their place at the Council's table. No action was taken.

The Council then elected the Mayor Pro-Tem. The first order of business for a new council is typically the election of a Mayor Pro-Tem. This official serves for a one-year term and assumes the duties of Mayor whenever the mayor is out of town or otherwise unable to serve. The Mayor Pro-Tem is often called upon to represent the mayor at ceremonial functions. The Mayor Pro-Tem normally is seated to the right of the Mayor at the Council table. Mayor Hesse nominated Council Member Cooper as Mayor Pro Tem. No other nominations were made during this time. Council Member Tackitt moved with a second from Council Member Duran to approve Michelle Cooper as the Mayor-Pro Tem. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting "Aye" none "No". Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then discussed and consider the recipients of the 2022 City Council Scholarship. On January 16, 2020, the Council adopted guidelines to have one open scholarship to residents of Brownfield, Texas, and other scholarships to sons or daughters of City of Brownfield employees to be applied for and reviewed by the Council, in the amount of \$500 per semester and laptop. We received 25 scholarship applications. Council Member Tackitt moved with a second from Council Member Horton selecting Alexys Nerios, Madyson Horton, and Thomas Brisendine as the recipients of the 2022 City Council Scholarship Fund. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting "Aye" none "No". Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council recognized the Employee of the Month. Mayor Hesse and City Manager recognized Evan Romero as the Employee of the Month for May 2022. No action was taken.

The Council then recognized the City of Brownfield employees who participated in the 2022 Texas Solid Waste Association of North America Lone Star Chapter Road-E-O held on April 30, 2022, at Reese Technology Center. City Manager, Jeff Davis, recognized Street Supervisor, Elvis Rodriguez, and presented his buckle for placing second in the front-end loader. No action was taken on this item.

The next item for the Council was to discuss and consider Resolution No. 20220512.1 of the City Council of the City of Brownfield, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Firetruck, Ambulance, and Service Truck Grant (Fast Grant). On April 21, 2022, the council approved the application for the Firetruck, Ambulance, and Service Truck Grant. On May 4, 2022, at 5:30 pm a public hearing was held and the next step in the application process is to adopt a resolution for the grant. City Manager, Jeff Davis, reviewed the application. Council Member Horton moved with a second from Council Member Cooper to approve Resolution No. 20220512.1 of the City Council of the City of Brownfield, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Firetruck, Ambulance, and Service Truck Grant (Fast Grant). This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and

Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council heard and considered the quarterly update and report by the City of Brownfield Police Chief. Police Chief Tony Serbantez presented the quarterly report and answered questions from the Council. Council Member Horton moved with a second from Council Member Duran to approve the quarterly update and report as presented. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the quarterly update and report by the City of Brownfield Code Enforcement Officer. Officer Andres Juarez presented the quarterly report and answered questions from the Council. Council Member Tackitt moved with a second from Council Member Tijerina to approve the quarterly update and report as presented. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then considered Ordinance No. 2128 granting to Ryan Owens D/B/A Ryno Recycle (“Ryno Recycle”) the right, privilege, and franchise to conduct within the City of Brownfield, Texas, recycling business and to enter upon and use within, over, above, across and along any and all of the present and future dedicated rights-of-way and alleys of the City of Brownfield to install, maintain, repair, and remove collection containers for the purpose of conducting its recycling business in the City of Brownfield as now existing, or as said city limits may hereafter be extended; providing that this franchise shall be effective for a period of two (2) years; retaining all rights of city to regulate the location of Ryno Recycle's collection containers in, upon, along, under and over the dedicated rights-of-way, alleys and other public places of city, as well as to require the relocation of same; providing for efficient service and maintenance of Ryno Recycle's property; providing compensation, and method of payment of such, to the city for the use by Ryno Recycle of the dedicated rights-of-way and alleys of the city; providing for the maintaining of records by Ryno Recycle with right of inspection by city reserving to city all powers of regulation; prohibiting assignment except by consent by city except in certain cases; providing a severability clause; providing that this franchise shall not be exclusive; providing for the acceptance of this franchise ordinance by Ryno Recycle. The City of Brownfield shall have the power by ordinance to grant a franchise by ordinance which shall not be passed finally until its third and final reading. Said readings shall be at three separate regular meetings of the City Council of the City of Brownfield, the last of which shall take place not less than thirty days from the first. No ordinance granting a franchise shall pass any reading except by a vote of the majority of the City Council, and such ordinance shall not take effect until sixty days after its adoption on its third and final reading. The first reading was held on April 7, 2022, the second on April 21, 2022, and today the third and final on May 12, 2022. The effective date will be July 11, 2022. Council Member Tackitt moved with a second from Council Member Horton to approve and pass Ordinance No. 2128 for the third and final reading as presented. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council discussed and considered Resolution No. 20220512 of the City Council of the City of Brownfield, Texas, amending the Employee Personnel Policies Manual. The city manager and city

secretary have been working with a representative of Strategic Government Resources (SGR) over the past few months to update the City of Brownfield Employee Personnel Policies. The Personnel Policies Manual needs to be updated from time to time to reflect current state and federal law and city practices related to city employees. Council Member Horton moved with a second from Council Member Duran to approve Resolution 20220512 as presented. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then considered an application submitted by the Brownfield Chamber of Commerce for funding from the Hotel Occupancy Tax Revenue for the 10th Annual Grape Capital of Texas Vineyard Festival. The Brownfield Chamber of Commerce is requesting funding in the amount of \$3,000 from the Hotel Occupancy Tax Revenue for the 10th Annual Grape Capital of Texas Vineyard Festival to be held on July 29th & 30th, 2022 as presented in their application. If the application is approved, they will receive their first half of funding in the amount of \$1,500. Chamber Director, Lorena Valencia, presented the application to the Council. Council Member Cooper moved with a second from Council Member Tijerina to approve the application submitted by the Brownfield Chamber of Commerce for the first half of funding from the Hotel Occupancy Tax Revenue for the 10th Annual Grape Capital of Texas Vineyard Festival in the amount of \$1,500. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, and Mayor Hesse voting “Aye” none “No”. Council Member Horton abstained. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then discussed and considered the Master Agreement between the City of Brownfield and Kimley-Horn and Associates, Inc. for continuing professional services for preliminary and final design, bidding, and construction phase services of the 2021-2022 strip paving project. Staff has been working with Kimley-Horn and Associates, Inc for the 2020-2021 and 2021-2022 strip paving streets and they have requested we enter into a professional service agreement to begin the process of design, procurement, and construction of the improvements to the unpaved streets. City Manager Jeff Davis and City Attorney Matt Wade spoke to the Council regarding the project and agreement. Council Member Tackitt moved with a second from Council Member Horton to approve the Master Agreement between the City of Brownfield and Kimley-Horn and Associates, Inc. for continuing professional services for preliminary and final design, bidding, and construction phase services of the 2021-2022 strip paving project as presented. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

At 8:07 A.M. the Council went into an Executive Session in accordance with Texas Government Code Section 551.074 personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Director of Economic Development.

At 8:30 A.M. the Council returned to open session taking the following action: Council Member Cooper moved with a second from Council Member Duran to accept the recommendation from the BIDCorp Board to accept Gina Kelly as the new Executive Director for the Brownfield Industrial Development Corporation. This motion was put to a vote with Council Member Tackitt, Mendez, Duran, Tijerina, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the City Manager reviewed the announcements. No action was taken.

With no further business to discuss, the meeting was adjourned.

Attest:

Kelly Burris, City Secretary

Tom Hesse, Mayor