

On this the 21<sup>st</sup> day of April 2022, the City Council of the City of Brownfield met in a regular session with the following members present:

Mayor Tom Hesse  
Mayor Pro-Tem Besler  
Council Member Michael Tackitt, At Large  
Council Member Ricky Rocha, District 1  
Council Member Celso Duran, District 2  
Council Member Michelle Cooper, District 4  
Council Member Eric Horton, District 5

Absent  
Council Member Isaiah Bautista, At Large

Others Present:  
City Manager, Jeff Davis  
City Secretary Kelly Burris  
City Attorney, Matt Wade

Mayor Hesse declared a quorum present and called the meeting to order.

The invocation was led by Eric Horton.

The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Hesse.

The first item for the Council was to hear public comments on agenda items. There was no public comment submitted at this time.

Next, the Council approved the minutes of April 7, 2022. Council Member Cooper moved with a second from Council Member Horton to approve the minutes of April 7, 2022, as presented. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting "Aye" none "No". Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the monthly financial report. Under the City Charter, the Director of Finance (City Manager) shall submit to the Council a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the City. City Manager, Jeff Davis, reviewed the financial statements. Council Member Cooper moved with a second from Council Member Tackitt to approve the monthly investment report for March 2022 as presented. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting "Aye" none "No". Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the quarterly investment report. Under the City of Brownfield's Investment Policy, the Director of Finance (City Manager) shall cause a monthly investment report to be prepared and presented to the City Council showing returns from the investment program. The reports shall comply with Section 2256.023 of the Public Funds Investment Act at a minimum. City Manager, Jeff Davis, reviewed the investment report for March 2022. Council Member Horton moved

with a second from Council Member Rocha to approve the monthly investment report for March 2022 as presented. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then skipped to item 8, to consider Ordinance No. 2128 granting to Ryan Owens D/B/A Ryno Recycle (“Ryno Recycle”) the right, privilege, and franchise to conduct within the City of Brownfield, Texas, recycling business and to enter upon and use within, over, above, across and along any and all of the present and future dedicated rights-of-way and alleys of the City of Brownfield to install, maintain, repair, and remove collection containers for the purpose of conducting its recycling business in the City of Brownfield as now existing, or as said city limits may hereafter be extended; providing that this franchise shall be effective for a period of two (2) years; retaining all rights of city to regulate the location of Ryno Recycle's collection containers in, upon, along, under and over the dedicated rights-of-way, alleys and other public places of city, as well as to require the relocation of same; providing for efficient service and maintenance of Ryno Recycle's property; providing compensation, and method of payment of such, to the city for the use by Ryno Recycle of the dedicated rights-of-way and alleys of the city; providing for the maintaining of records by Ryno Recycle with right of inspection by city reserving to city all powers of regulation; prohibiting assignment except by consent by city except in certain cases; providing a severability clause; providing that this franchise shall not be exclusive; providing for the acceptance of this franchise ordinance by Ryno Recycle. Council Member Besler moved, and Council Member Horton seconded the motion to approve the second reading of Ordinance No. 2128. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council heard and considered the quarterly financial report on the Visitor Information Center Program funded by the Hotel-Motel Tax Funds from a representative of the Chamber of Commerce. Representative, Lorena Valencia, was presented to issue the financial report for the second quarter of the 2021-2022 fiscal year on the Visitor Information Center program that is funded by Hotel/Motel Tax Funds as directed in the agreement between the City of Brownfield and Brownfield Chamber of Commerce. Council Member Cooper moved with a second from Council Member Duran to approve the quarterly financial report for the Visitor Information Center for the quarter ending March 2022 as presented. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, and Mayor Hesse voting “Aye” none “No”. Council Member Horton abstained. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then heard and considered the quarterly update and report by the City of Brownfield Director of Streets. Director, Javier Duran, presented the quarterly report to the Council. Council Member Tackitt moved with a second from Council Member Rocha to approve the quarterly update and report by the Director of Streets. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Council then heard and considered the quarterly update and report by the City of Brownfield Director of Sanitation. Director, Javier Duran presented the quarterly report to the Council. Council Member Horton moved with a second from Council Member Cooper to approve the quarterly report as presented. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper,

Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

Next, the Council discussed and considered an interlocal agreement for the application development and administration services of the community development program for the 2022 Fire, Ambulance, and Service Truck (FAST) Fund Grant with the South Plains Association of Government. The South Plains Association of Governments is a pre-qualified third-party administrator for the Texas Department of Agriculture for the preparation, administration, and subsequent administrative services of the Texas Community Development Block Grant (TxCDBG) program. This interlocal agreement is needed to allow SPAG to begin the grant application process. City Manager, Jeff Davis, spoke regarding the grant. Council Member Cooper moved with a second from Council Member Rocha to approve the interlocal agreement for the application development and administration services of the community development program for the 2022 Fire, Ambulance, and Service Truck (FAST) Fund Grant with the South Plains Association of Government. This motion was put to a vote with Council Member Besler, Tackitt, Rocha, Duran, Cooper, Horton, and Mayor Hesse voting “Aye” none “No”. Mayor Hesse declared the motion carried and ordered the same to be recorded upon the minutes of the City of Brownfield.

The Council then discussed and considered Resolution No. 20220421 of the City Council of the City of Brownfield, Texas amending the employee personnel policies manual. The city manager and city secretary have been working with a representative of Strategic Government Resources (SGR) over the past few months to update the City of Brownfield Employee Personnel Policies. The Personnel Policies Manual needs to be updated from time to time to reflect current state and federal law and city practices related to city employees. Beth Walls, of SGR, presented and reviewed the updated policies. After some discussion, the Council agreed that the policy needed to be reviewed by the department heads and employees before it is implemented and approved by the city council. No action was taken on this item.

Next, the Mayor reviewed the announcements. No action was taken.

With no further business to discuss, the meeting was adjourned.

Attest:

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Kelly Burris, City Secretary

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Tom Hesse, Mayor